

# Frequently Asked Questions

## **1) How much does it cost to participate in Bike to Work Week?**

Nothing! Thanks to the support of GoByBikeBC, the City of Kelowna, City of West Kelowna, Westbank First Nation, District of Lake Country, Regional District of Central Okanagan, District of Peachland, and all our local sponsors; all aspects of the events are 100% free!

## **2) Are walkers, rollerbladers, bus riders, or carpoolers counted?**

Not for Bike to Work Week, which is focused solely on cycling. Don't let that discourage you from taking other forms of active transportation though if you can't cycle! Your Bike to Work Team Leader may reward your efforts. Bike & Walk to School Week, however, includes all modes of active transportation: cycling, walking, rollerblading, skateboarding, scootering, etc.

## **3) How big is my team?**

Your team size is not the number of cyclists participating, but rather the total number of people in your workplace, department, or organization. If you're only one to two people, you are not eligible to be part of a team. Individuals can still register and be a part of the Celebration Station festivities and are eligible for many prizes.

For large employers (over 50 staff) you may break into smaller teams by department or floor and then count the total staff from your area. For example, a large government building should have several Team Leaders and break into floors or departments. This structure encourages more people to join a team, because the more participants, the higher the rate of participation.

## **4) Do I include all of the names of my team members in my registration?**

Yes. With the new Bike to Work BC website, each participant will have their own account under their own name. You can send invites to your co-workers to join your team using the "Team Communications" function on the website. Co-workers will receive your email invite and can then join your team by registering themselves and confirming that they are on your team. Team Leaders are responsible to enter the results of any team members who do not wish to use the online reporting system.

## **5) How can my team win prizes?**

There are lots of ways to win prizes during BTWW. Check the "Prize" page on [smartTRIPS.ca](http://smartTRIPS.ca) for a full list. Winning teams are awarded based on participation. To calculate this, we consider the number of trips logged, the number of active riders, team size, and organization size.